The mission of Special Collections and Archives is to support the instructional and research needs of all members of the Furman Community to a standard of excellence.
Contents
Mission and Vision ................................................................. 3
Members of the Department .................................................. 4
Major Accomplishments ...................................................... 5
Goals, 2016-2017 ................................................................. 9
Goals, 2017-2018 ................................................................. 10
Statistics ............................................................................. 11
Activities and Professional Development .................................. 25

Smith Dray Line President Bill Turrentine Jr. ’64 and his crew move the original Furman doughboy statue from the Upcountry History Museum to Duke Library for our World War I exhibit, January.

Cover image: Professor Gretchen Braun’s Victorian Literature and Culture class using nineteenth-century English imprints and Dickens’s Bleak House in parts issues during a class, fall 2016.
Mission Statement

The mission of Special Collections and Archives is to support the instructional and research needs of all members of the Furman Community to a standard of excellence.

We do this by:
- Collecting, preserving, and making available a rich array of rare and unique printed materials, manuscripts, the permanent records of the university, and other documents of cultural heritage.
- Partnering with faculty, staff, and students in the critical and imaginative use of our collections through research projects, exhibitions, programming, and digital projects.
- Serving as a welcoming and open research facility for students and scholars at all levels.
- Using our expertise and subject knowledge to promote and support excellence and innovation in teaching, learning and research, on campus and in the community.

Vision Statement

We will create a dynamic and supportive learning environment where the documents of cultural heritage in our care are actively used to inspire critical analysis, innovation, creativity, and lifelong learning, on campus and in the community. We will exceed expectations in everything we do.

Furman pennant and pillow cover belonging to Rufus P. Lackey ’28, the gift of David Lackey.
Members of the Department

Student Assistants

Our student assistants make significant and impressive contributions to our department. These are the students who have worked with us in 2016-2017:

- Kate Aust ’19 – Summer 2016 – Spring 2017
- Abby Harwell ’19 – Summer 2016 – Spring 2017
- Mark Perry ’17 – Summer 2016
- Margaret Shelton ’17 – Summer 2016 – Fall 2017
- Nicholas Haight ’19 – May 2017

Intern
- Sara DiSantis ’17 – Summer 2016
Major Accomplishments of the Department

OUTREACH

Exhibitions (SP 1.3B)¹

“We Are Furman: Alumni Collections in Special Collections and Archives,” July – December. Curated by Julia Cowart, this exhibition featured documents from Furman and Greenville Woman’s College alumni/ae manuscript collections housed in the department, from antebellum tintypes to 1970s missionary materials to early 20th century Greenville Woman’s College student scrapbooks. The materials on display showed the range of our archival and manuscript collections, but they also suggest the many gaps waiting to be filled, most notably of African-American alumni collections.

“Over Here, Over There: Greenville in the Great War,” January – May. Curated by Tyler Edmond ’17, Helen Mistler ’19, Donny Santacaterina ’15, and Dr. Courtney Tollison, History Department. This exhibition surveyed World War I’s impact on the local community. It examined the contributions of the Upstate to the war effort, domestically and overseas, and it assessed the mixed legacy of progress emanating from the war years. Alongside local citizens, students at Furman and the Greenville Woman’s College invested time, energy, and resources to the war effort domestically and overseas, and in some instances gave their lives in service to the nation. Through exposure to new people and new ideas, and as a beneficiary of the nation’s great economic mobilization, World War I brought social and economic progress alongside changes in infrastructure to the area, but fell short of what could have been accomplished during this time of national and international upheaval.

This exhibition was a group effort to mark the centennial of the United States entry into the Great War in the spring of 1917. Artifacts and documents were borrowed from the Greenville County Historical Society, the Greenville County Public Library, Don Koonce, Marian Strobel, and the Upcountry History Museum-Furman University. The exhibition and its opening were cosponsored by the Friends of the Furman University Libraries and the Furman History Department.

“Collecting History: Coins, Banknotes and Postage Stamps in Special Collections,” June – August 2017. Curated by Julia Cowart, this exhibition showed the range of imprinted materials beyond traditional books housed in the department, from ancient coins, foreign currency, and

¹ When accomplishments and goals relate to the Furman University Libraries Strategic Plan 2013-2016, there will be a parenthetical note citing the Strategic Plan’s direction, goal, and action to which it most closely relates.
stamps from around the world. Collected by people of all ages and status, coins, banknotes and postage stamps serve a practical function, yet can also be considered miniature works of art that reflect the history and culture of their time. Featuring national symbols, portraits of notable individuals and commemorative events, they show us how nations use official documents to reinforce identity, spread propaganda, and manufacture ideology.

**OLLI Class: Six Centuries of the Book (SP 1.3B)**
Jeffrey created and taught a fall session class in the Osher Lifelong Learning Institute (OLLI) at Furman titled Six Centuries of the Book. The class met in a classroom at the Herring Center, where books and manuscripts from the department’s collections were brought over for use in teaching this hands-on survey of the development of printing in the West and its antecedents. Several class sessions met in the library’s Pitts Room, where large groups of materials were used with the class. Student reviews were positive, and Jeffrey plans to offer the class again in fall 2017.

**DISCOVERABILITY**

**Special Collections Research and Creative Fellowships (SP 1.3B)**
This summer, thanks to funding from Carolyn ‘67 and Joseph Worden ‘68, we were able to inaugurate and select our first cohort of summer research and creative fellows. Two undergraduate students were provided funding to be in residence over the summer, where they completed individualized research projects using our collections. Emory Conetta ‘18 and Chrissy Hicks ‘20 began ten weeks of work on our collections of Greenville Woman’s College scrapbooks and our medieval music manuscripts, respectively. They will give a joint campus presentation on their work in fall 2017 to the Furman community.

**Digital Collections (SP 1.1C)**
We worked with the Digital Collections Center to identify materials and supply copies of Furman materials for addition to the library’s digital collections. This year, over 150 years of Furman course catalogs were digitized, together with a group of recordings made by the Furman Concert Choir, and a new project to digitize the Furman Hornet/Paladin has begun and is currently halfway complete.

**Rare Book Collection Inventory (SP 1.1B)**
A comprehensive inventory of the general rare book collection was begun this year. It is the first inventory of the collection in several decades. Currently half complete, we will work with our colleagues to reconcile and correct incomplete or incorrect catalog records to ensure the catalog accurately reflects the holdings of the collection. In many instances, new provenance
information has been found in the form of former owner’s bookplates, inscriptions, or author’s presentation copies.

**New Special Collections and Archives Website (SP 1.2A)**
Work started this year on creating a new website for the department that will be part of the library-wide Libguides website hosting platform. The new site, which will launch by August 15, 2017, has a less cluttered look and a graphic identity that better matches the library website.

**COLLECTIONS CARE**

**Conservation Work**
This year, we sent several items out for specialized conservation work that involved cleaning, page repairs, rebinding, and the construction of cloth boxes: our 1498 Horace Opera; our 1651 first edition of Hobbes’s Leviathan; our first edition of Dickens’s *Mystery of Edwin Drood* in parts issues; a 1910 “Gibson girl” Furman football player lithograph; and a Furman chemistry lab notebook from 1910.

Several other items were identified for treatment and are currently being worked on: Volume II (1787) of Mathew Carey’s *American Museum*, which contains the first printing of the United States Constitution; John Drayton’s 1802 *A View of South Carolina*; and an 1872 Greenville Female College diploma.
Goals 2016-2017

• Complete an inventory, with catalog cleanup, of the Rare Book Collection.

  This project was begun and is currently halfway complete.

• Create a new departmental brochure for wide distribution.

  This project was deferred until the launch of the department’s new website in order to duplicate its main imagery and text to create a unified graphic identity for the department.

• Draft a university-wide records retention policy and work with campus units toward its implementation.

  This project was begun. Draft documents will be ready for campus meetings and discussion amongst departments, units, and offices beginning in fall 2017.

• Collaborate in new ways with community members, organizations, and cultural heritage institutions on outreach activities, teaching and learning, and collection development.

  We borrowed museum and archival collection materials from several organizations for the first time to add to our exhibition “Over Here, Over There: Greenville in the Great War.” This necessitated working with our colleagues at the Greenville County Historical Society, the Greenville Room of the Greenville County Public Library’s Main Hughes Branch; and the Upcountry History Museum-Furman University. New GCHS Executive Director Lindsey Stand visited Special Collections for a tour and meeting this year, and our Digital Collections faculty and staff visited the GCHS to consult and offer their expertise to the society. Jeff gave a summer talk at the Upcountry History Museum in conjunction with a children’s’ literature exhibit, and we worked with the museum on a joint acquisition of nineteenth-century South Carolina materials from donor Leonard Todd. The exhibit panels to “Over Here, Over There” have been borrowed by the GCPL and were mounted for display in the main library’s lobby for summer-fall 2017.

• Transition all Special Collections and Archives content to the library’s new website platform.
This project was worked on steadily this year and is nearly complete. The new website will launch on August 14.

• Expand our instruction program to new faculty and wider audiences, exploring new ways for students to use the department’s collections in course assignments.

We partnered with Gretchen Braun in the English department to acquire, scan, and make available a set of Charles Dickens’s *Bleak House* in original parts for use by her students in Victorian Literature and Culture. Several classes used new materials related to nineteenth-century African-American history, and new classes in French language and literature from the 17th and 18th centuries made use of new collections materials this year. Jeffrey was invited to a History department meeting to share news of new acquisitions, announce the student fellowship program, and offer instructional support.

• Add currently-hidden archival and manuscript inventories, collections lists, guides, and finding aids to the Special Collections website for increased discoverability of our collections, on campus and remotely.

Julia made substantial gains in correcting inventories, identifying mislocated materials, and creating new inventories of collection material, all of which will be added to the new website.

• Collaborate with the Friends of the Furman University Libraries on programming and activities that promote our collections and shared interests, including exhibition openings, South Carolina Poetry Archives projects, CLPs, etc.

SC&A faculty, staff, and students assisted with the Friends’ cosponsorship of a faculty poetry reading by William Aarnes, the inaugural Faculty Scholarship Reception, and a major exhibition opening for “Over Here, Over There: Greenville in the Great War.”

• Collaborate with the Digital Collections Center to identify and prioritize collections and materials for adding to the library’s digital collections. Explore ways of adding content and context to new and existing collections.

Collections brought online this year include: a complete run of the yearbooks of the Greenville Woman’s College and a complete run of the *Isaqueena*, the Greenville Woman’s College literary magazine. We have met several times to jointly prioritize digital collection categories and to select materials.
Goals 2017-2018

- Complete the inventory, with catalog cleanup, of the Rare Book Collection.
- Create a new departmental brochure for distribution to donors and visitors.
- Secure administrative approval of a university-wide records management policy and work with campus departments, offices, and units to create individualized records retention schedules for implementation.
- Lead a project for securing Greenville city and county authorization to appoint a Poet Laureate for Greenville and Greenville County.
- Fund, select, and welcome the first cohort of Special Collections Faculty Fellows for summer 2018.
- Begin administrative and editorial work to publish a new Ninety-Six Press anthology of South Carolina poetry.
- Secure funding to digitize the Baptist Historical Collection church records on microfilm (approximately 800 reels) and work with the Digital Collections Center to mount it as a new digital collection.
Statistics

ACQUISITIONS: GIFTS AND RECORDS TRANSFERS

![Gifts Pie Chart]

- Archives: 40
- SC Poetry Archives: 11
- Books: 12
- Manuscripts: 19
- Baptist: 5

![Donors Pie Chart]

- Faculty/Staff: 38
- Community: 13
- Alumni: 37
University Archives
The majority of gifts in fiscal year 2016-2017 constituted materials added to the University Archives. Furman faculty and staff members, who primarily transferred records to the university archives, constituted the largest donor group of all types of materials, closely followed by friends and community members, and relatives of alumni/ae.

Gifts of note included: a collection of records of performances by touring bands and artistic groups from McAlister Auditorium; President Rod Smolla’s Furman regalia; records from the Furman Oral History Project; the class ledger book of Furman biology professor Charlotte Easton, 1941-42, given by Jan Posey; a collection of blueprints and other materials relating to the construction of the Place of Peace on campus; and two early 20th-century cookbooks given by Charles Davis that were housed in the President’s House and were inherited from Homozel Mickel Daniel, along with documentation on Mrs. Daniel’s antique furniture purchases for White Oaks.

Alumni/ae continue to donate all types of material including Furman and Greenville Woman’s College memorabilia, photographs, scrapbooks, and yearbooks. Noteworthy items include a rare copy of the 1859 Greenville Baptist Female College catalog, the gift of Eleanor Ninestein.

Manuscripts
Manuscript gifts included a leaf from a pocket Bible, France, ca. 1260, from an anonymous donor.

A large collection of the literary work (books, poems, essays, translations) of North Carolina author Thomas Rain Crowe ’72, including the output of Crowe’s New Native Press, fine press poetry broadsides, and ephemera documenting his career, was given by Nan Watkins. Crowe ’72 also donated a large collection of letters he wrote to his parents while a student at Furman from 1968-1972.

Former Special Collections Librarian and University Archivist Glen Clayton and his wife Greer contributed a second large group of family papers, completing the gifts they made in 2015-2016. This group included letters and manuscripts of the Latimer and Owens families, including former Special Collections Librarian Loulie Latimer Owens.

A collection of family papers spanning five generations was given by Leonard Todd of Edgefield, SC. Todd, the author of Carolina Clay: The Life and Legend of the Slave Potter Dave, gave his background research materials for his book, together with his family’s papers, which trace back to ownership of David Drake and his later emancipated employment at the family’s
pottery business. This material, with its connections to both the Edgefield pottery industry and to the well-known African-American potter David Drake, has a great deal of future research potential.

Edgefield poet laureate Laurel Blossom contributed a substantial addition to her personal papers, which are housed in the South Carolina Poetry Archives, including a large group of signed and inscribed poetry first editions.

Carl ’65 and Lynne Kohrt gave the Raymond F. Gale Collection, a substantial collection of slides, film, and papers created by Kohrt’s uncle, a developmental psychologist and his wife Irma, an English professor. Highlights includes many images from their extensive travel in China in the 1970s.

Books
Faculty member Lisa Knight gave a collection of eighteenth-century engravings by Montfaucon. Her father, Douglas A. Knight, has placed a large group of additional engravings with us as a planned gift, and which can be used for teaching as a group. The collection constitutes over 200 18th and 19th century European engravings and will offer art, classics, and history students a substantial resource.

29 leather-bound titles, in 71 volumes, were transferred from the Trustee’s Conference Room in the Administration Building following its renovation over the summer. These volumes, part of a larger collection in the conference room, were purchased for Furman in England in the early 1960s. This group included several notable works of history, including a rare copy of David Roberts’s The Holy Land (1855), a heavily illustrated three-volume set, and a volume from the Cliveden House library of William Waldorf Astor.

A complete set of 27 first editions of the works of Sir Walter Scott in 74 volumes, uniformly bound in Morocco by Zaensdorf, were given by Stephen Richardson ’77.

A first edition of Joel Barlow’s Columbiad (1807) was given by Patricia Roy.

Several rare volumes, including a 1732 edition of John Earle’s Microcosmography, were given by Craig Waldron ’71.

Two large complete copies of the New English Dictionary, the predecessor to today’s OED, formerly belonging to the Furman Library and the Greenville Woman’s College library, were the gift of Professor Emeritus Duncan McArthur.
A collection of textbooks used in northern Greenville county elementary and secondary schools from the mid-20th century was given by Rosemary Bomar.

**South Carolina Baptist Historical Collection**
Gifts to the South Carolina Baptist Historical Collection included printed annuals, minutes, and newsletters from churches around the state.

**South Carolina Poetry Archives**
Poets donating books, manuscripts, and other materials to the South Carolina Poetry Archives included Gil Allen, Claire Bateman, Laurel Blossom, Rosa Bogar, and Ed Madden.

**Printing Press**
One substantial gift this year was the iron hand press belonging to The Greenville News and formerly housed in their building’s lobby on Main Street. Before they moved to their new headquarters, the News gave us the press, which now resides in the William Gilmore Simms Research Room. The press was manufactured by the Paul Shnedwend company in Chicago, ca. 1900-1910. It is operable and will only need a few parts before it can be used for instruction.

**ACQUISITIONS: PURCHASES**

Major acquisitions this year include:

- A group of antebellum works on slavery, including several American slave narratives, together with a collection of issues of William Lloyd Garrison’s *The Liberator* and the Boston-based *The Emancipator*.
- Rigobert Bonne’s 1762 *Atlas Moderne*, a complete folio world atlas.
- A collection of nineteenth-century works on Burke and Hare, the Scottish body snatchers.
- A bifolio from a Venetian music manuscript, ca. 1370.
- Several 18th century editions of Voltaire, his circle, and his critics.
• S. G. Bulfinch’s *Poems* (1834) and C. Augustus Price’s *Poems* (1850), both rare works by South Carolina poets, added to the South Carolina Poetry Archives.
• A textile engineer’s manuscript diary from the Saluda Textile Mill, Lexington County, SC, ca. 1830s.

Students from Furman’s Child Development Center who were studying book repair visited Special Collections to see examples of different types of books, April. Pictured in the background is our new iron handpress given by *The Greenville News*. 
ARCHIVAL AND MANUSCRIPT PROCESSING

Our students, working under Julia’s supervision, complete the bulk of our archival and manuscript processing. This year, several large additions to collections were arranged, described, and rehoused, with new finding aids created for them. Students also create preliminary inventories of new collections, sort and check the large groups of university publications that come in each year for duplicates, and work on special projects, such as the identification and summarization of scrapbook contents for increased access. Students also assist in collections care and maintenance, rehousing or encapsulating documents.

This year, Julia completed a substantial amount of work on numerous minimally-described collections, identifying misdescribed items, consolidating, and rehousing collections, which has resulted in better descriptions and more efficient use of storage space. There is much similar work to be done to our manuscript collections, and we will continue to focus efforts on
providing better and more accurate descriptions of our holdings onto our website going forward as we work through our collections.

Major collections processed by students this year include:

- The Charles Townes ’35 Collection
- Furman-Greenville Fine Arts Association Records, 1982-1992
- American Association of University Professors Records.
- Alester G. Furman III Papers
- James J. Collins, Jr. ’40 Collection
- Furman Link (Campus Club, Furman Circle of the Campus Club) Records
- Irene Howard World War II Correspondence
- Robert Adger Bowen Poetry Collection
- David E. Shi ’73 Newspaper Columns
- Claire Bateman Poetry Book Collection
- Thursday Club Records
- A substantial accession of videotapes from Communications
- Leon Mobley Latimer Papers

Other projects completed this year include:

- Sara DiSantis, as part of her summer internship rotation, completed processing the Nan Watkins Collection of Thomas Rain Crowe and assisted with some transcription and searching projects.

- Kate Aust worked with several members of The Thursday Club to rearrange parts of their records for better accessibility, and completed processing an addition to the collection. Jeff met with the club’s leadership to advise them on future archives and electronic records issues.
PUBLIC SERVICE

The department is open for research 1:00 p.m. – 5:00 p.m., Monday – Friday, and by appointment.

Reference Contacts

<table>
<thead>
<tr>
<th>Patron Type</th>
<th>Total</th>
<th>Email</th>
<th>Visits</th>
<th>Phone</th>
<th>Letter</th>
</tr>
</thead>
<tbody>
<tr>
<td>On-Campus</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Furman Students</td>
<td>136</td>
<td>14</td>
<td>122</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Furman Faculty</td>
<td>53</td>
<td>26</td>
<td>25</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Furman Staff &amp; Administration</td>
<td>41</td>
<td>26</td>
<td>8</td>
<td>7</td>
<td>0</td>
</tr>
<tr>
<td>Subtotal</td>
<td>230</td>
<td>66</td>
<td>155</td>
<td>9</td>
<td>0</td>
</tr>
<tr>
<td>Off-Campus</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Genealogy/Family Researchers</td>
<td>71</td>
<td>39</td>
<td>14</td>
<td>18</td>
<td>0</td>
</tr>
<tr>
<td>Donors</td>
<td>15</td>
<td>4</td>
<td>4</td>
<td>7</td>
<td>0</td>
</tr>
<tr>
<td>Furman Alumni</td>
<td>22</td>
<td>9</td>
<td>10</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Graduate Students</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Church History Committee</td>
<td>8</td>
<td>0</td>
<td>3</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>Other (Faculty &amp; students at other institutions, independent scholars, journalists, authors, general public)</td>
<td>100</td>
<td>45</td>
<td>28</td>
<td>26</td>
<td>1</td>
</tr>
<tr>
<td>Subtotal</td>
<td>217</td>
<td>98</td>
<td>59</td>
<td>59</td>
<td>1</td>
</tr>
<tr>
<td>Total Contacts</td>
<td>447</td>
<td>164</td>
<td>214</td>
<td>68</td>
<td>1</td>
</tr>
</tbody>
</table>

RESEARCHERS

Readers in the Simms Research Room: 234.  
Average visits per month: 20.

The busiest months for individual research visits were September (31), December (35), and June (48). Student assignments for the Life Writing First-Year Seminar and Victorian Literature and Culture class in the fall contributed to September and December research room visits. Daily work by our new research and creative fellows and researchers associated with Furman’s newly-chartered Slavery and Justice Task Force contributed to the June research use of the collections.
CLASS VISITS AND TEACHING

Total class visits 20
Number of students 251

Fall 2016

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course title</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>FYW 1148</td>
<td>Southern Women, Black and White</td>
<td>12</td>
</tr>
<tr>
<td>FYW 1249</td>
<td>“It’s All About Me”: Life Writing</td>
<td>13</td>
</tr>
<tr>
<td>OLLI HIS 614</td>
<td>Short Walks and Talk: Furman Library</td>
<td>10</td>
</tr>
<tr>
<td>ENG 306</td>
<td>Victorian Literature and Culture</td>
<td>19</td>
</tr>
<tr>
<td>FRN 410</td>
<td>French Literature of Louis XIV</td>
<td>5</td>
</tr>
<tr>
<td>FYW 1266</td>
<td>Inside the White Cube [art exhibitions]</td>
<td>12</td>
</tr>
</tbody>
</table>
Class work this year constituted a mix of recurring classes with faculty who regularly use and incorporate special collections materials into their teaching, and new faculty who wished to bring classes in and explore our collections. New Assistant Professor of French Daniel Worden was given startup funds by the Department of Modern Languages and Literatures which he used to acquire a number of 17th and 18th century French books for us for use in his classes. We have begun growing this collection, acquiring more 18th century Enlightenment works.

Gretchen Braun’s Victorian Literature and Culture class read Dickens’s *Bleak House* over the course of the fall semester, using the work as a starting point for studying many aspects of Victorian British life, culture, and history. Our newly-acquired copy of *Bleak House* in parts issues was digitized and made available to the class as individual PDF parts issues for them replicate the reading experience of the work’s first audience. Many students in the class used our other Victorian holdings for their final projects.

A growing collection of nineteenth-century African-American materials was used in several literature and history classes this year. Newly-acquired slave narratives and abolitionist newspapers provide a crucial and immediate entry to exploring many aspects of nineteenth-century American history, politics, and culture.
The original Furman doughboy statue greeted all visitors to the library during the run of our World War I exhibition, January to May.

REQUESTS FROM CAMPUS UNITS, OFFICES, AND DEPARTMENTS

The department has very good working relationships with campus units, offices, and departments. Furman history questions come in roughly equally from students, alumni/ae, outside researchers, and from internal campus sources. When questions about Furman history or the need for administrative records arise on campus, we are frequently the first office called and we regularly receive referrals from other campus offices and staff. We regularly supply images to the Communications Office for inclusion in Furman Magazine, articles and press releases.
OTHER TOURS AND GROUPS

• We hosted Lindsey Strand, new Executive Director of the Greenville County Historical Society, for an introductory meeting and tour, September.

• Jefffrey organized and led a presentation for students and parents on Family Weekend titled “Behind the Scenes in Special Collections and Archives” with 14 attendees, September.

• Special Collections, together with the Furman Bibliophiles, hosted a visit from Alabama-based Vamp and Tramp Booksellers, who displayed contemporary artists’ books and book art in an open session for the Furman community, November.

• We hosted two informal sessions to view our growing medieval manuscript collections, for the History department faculty and the Furman Manuscripts Club, January.

• A group of leaders from Greenville’s sister city, Kortrijk, Belgium, visited the library to see our exhibition on Greenville in the First World War. Kortrijk is in Flanders and close to several World War I battle sites, April.

INTERLIBRARY LOANS

Interlibrary Loan Statistics: Total fulfilled requests – 46
We attempt to fulfill ILL requests for scanned articles, pamphlets, or chapters/excerpts from our materials whenever possible, and we continue to receive requests for microfilmed church records found in the South Carolina Baptist Historical Collection. Our church records on microfilm can be borrowed through Interlibrary Loan. The chart below tracks materials requested over the past five years. ILL requests for microfilm rose this year, slightly reversing the trend of the past three years.
Faculty, staff, and OLLI members view artists’ books on display brought by Vamp and Tramp Booksellers to the Furman Bibliophiles meeting, November.

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Microfilm (church records, Baptist Association minutes, <em>Baptist Courier</em>)</td>
<td>60</td>
<td>25</td>
<td>23</td>
<td>17</td>
<td>34</td>
</tr>
<tr>
<td>Scanned journal articles/book chapters</td>
<td>2</td>
<td>12</td>
<td>11</td>
<td>11</td>
<td>10</td>
</tr>
<tr>
<td>Books</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total fulfilled requests</strong></td>
<td><strong>62</strong></td>
<td><strong>37</strong></td>
<td><strong>34</strong></td>
<td><strong>28</strong></td>
<td><strong>46</strong></td>
</tr>
<tr>
<td>Unfulfilled requests:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Did not have requested material</td>
<td>1</td>
<td>5</td>
<td>2</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Non-circulating material</td>
<td>38</td>
<td>35</td>
<td>19</td>
<td>30</td>
<td>11</td>
</tr>
</tbody>
</table>
USE OF SOCIAL MEDIA

<table>
<thead>
<tr>
<th>Social Media</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posts to Facebook page</td>
<td>37</td>
</tr>
<tr>
<td>Total Facebook “Likes”</td>
<td>368</td>
</tr>
<tr>
<td>Tweets</td>
<td>195</td>
</tr>
<tr>
<td>Twitter followers (summer 2016: 188)</td>
<td>260</td>
</tr>
<tr>
<td>Instagram posts</td>
<td>89</td>
</tr>
<tr>
<td>Instagram followers (summer 2016: 1388)</td>
<td>1496</td>
</tr>
</tbody>
</table>

OUTREACH ACTIVITIES

- Participated in the library’s new faculty orientation.
- Contributed one page of content for each issue of *Fulcrum*, the library newsletter.
- Hosted an open house during Homecoming weekend on Friday and Saturday, together with a Senior Order drop-in at the same time with books, manuscripts, and archival material out for casual browsing.
- Jeffrey met the Thursday Club leadership to advise them on records retention practices, February. The club’s archives are held by Special Collections.
- We loaned Senior Order scrapbooks, the Phi Beta Kappa membership ledger, and the Quaternion membership ledger to their respective organizations for use in induction ceremonies.
- Jeffrey introduced Professor Tollison at a Furman Cultural Life Program on Greenville and the Great War to coincide with the library’s spring exhibition, April.
- We loaned the mounted panels of the exhibit “Over Here, Over There: Greenville in the Great War” to the Greenville County Public Library, Main Library, for display in their lobby, June – November 2017.
Activities and Professional Development

CONFERENCES, WORKSHOPS, TRAINING AND WEBINARS

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Activity</th>
<th>Medium</th>
<th>Participant</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Upcountry History Museum-Furman University Curator’s Tour</td>
<td>Professional Development</td>
<td>In person</td>
<td>Jeffrey, Julia, and summer student staff</td>
</tr>
<tr>
<td>August</td>
<td>“Integrating Special Collections into the Curriculum (via ContentDM)”</td>
<td>Training</td>
<td>Webinar</td>
<td>Jeffrey</td>
</tr>
<tr>
<td>January</td>
<td>ALA Midwinter Meeting, Atlanta</td>
<td>Conference</td>
<td>In person</td>
<td>Jeffrey</td>
</tr>
<tr>
<td>January</td>
<td>“Writing That Works...For You and Furman”</td>
<td>Workshop</td>
<td>In person</td>
<td>Julia</td>
</tr>
<tr>
<td>April</td>
<td>Disaster Preparedness Workshop, Wofford College</td>
<td>Workshop</td>
<td>In person</td>
<td>Julia</td>
</tr>
<tr>
<td>April</td>
<td>Consortium of Upcountry SC History</td>
<td>Meeting</td>
<td>In person</td>
<td>Jeffrey</td>
</tr>
</tbody>
</table>

TALKS, PAPERS, & PRESENTATIONS


## PROFESSIONAL INVOLVEMENT

<table>
<thead>
<tr>
<th>Committee Name</th>
<th>Committee Type</th>
<th>Participant</th>
<th>Time Served</th>
<th>Participation Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library Promotion Committee</td>
<td>Library Committee</td>
<td>Jeffrey</td>
<td>2017</td>
<td>Member</td>
</tr>
<tr>
<td>Web Advisory Group (WAG) Committee</td>
<td>Library Committee</td>
<td>Jeffrey</td>
<td>2016-2017</td>
<td>Member</td>
</tr>
<tr>
<td>Friends of the Furman University Libraries</td>
<td>Library Committee</td>
<td>Jeffrey</td>
<td>2016-2017</td>
<td>Member</td>
</tr>
<tr>
<td>Furman Faculty Recorder</td>
<td>University Committee</td>
<td>Jeffrey</td>
<td>2016-2017</td>
<td>Faculty Officer</td>
</tr>
<tr>
<td>Task Force on Slavery and Justice</td>
<td>University Committee</td>
<td>Jeffrey</td>
<td>2017-present</td>
<td>Member</td>
</tr>
<tr>
<td>Editorial Board Member, <em>RBM: A Journal of Rare Books, Manuscripts and Cultural Heritage</em></td>
<td>Professional Organization</td>
<td>Jeffrey</td>
<td>2016-2017</td>
<td>Member</td>
</tr>
</tbody>
</table>
We are FURMAN

Alumni Collections in Special Collections and Archives

2nd Floor, James B. Duke Library
Furman University

July - December, 2016

Over Here, Over There:

Greenville in the Great War

Jan. 20 - May 31, 2017

Special Collections and Archives, 2nd Floor
James B. Duke Library
Furman University

Collecting History:

Coins, Banknotes and Postage Stamps in Special Collections

June – August 2017

Special Collections and Archives
2nd Floor, James B. Duke Library
Furman University